

In exercise of the powers conferred by the MGM University, Aurangabad Act, 2019 (Mah. Act No. XXVI of 2019, the Governing Body hereby makes the following First Statutes and submits the same to Government for approval.

CONTENTS

CHAPTER – 1: PRELIMINARY

1.1	Short Title and Commencement of the Statutes.	03
1.2	Definitions	03

CHAPTER – 2: OFFICERS OF THE UNIVERSITY

2.1	The President	06
2.2	Powers and Duties of the President	06
2.3	Vice-Chancellor	06
2.4	Powers and Duties of Vice-Chancellor	07
2.5	Deans of Faculties	08
2.6	Powers and Duties of the Deans of Faculties	08
2.7	Registrar	10
2.8	Powers and Duties of Registrar	10
2.9	Controller of Examinations	11
2.10	Powers and Duties of Controller of Examinations	11
2.11	Chief Finance and Accounts Officer	12
2.12	Powers and Duties of Chief Finance and Accounts Officer	13
2.13	Selection Committee for the Registrar/ Controller of Examinations/ Chief Finance and Accounts Officer.....	14

CHAPTER – 3: AUTHORITIES OF THE UNIVERSTIY

3.1	Governing Body	15
3.2	Powers and Functions of Governing Body	15
3.3	Board of Management	17
3.4	Powers and Functions of Board of Management	17
3.5	Academic Council	19

3.6	Powers and Functions of Academic Council	20
3.7	Board of Examinations	22
3.8	Powers and Functions of Board of Examinations	22
3.9	Board of Studies	24
3.10	Powers and Functions of Board of Studies	25
3.11	Board of University Teaching and Research.....	26
3.12	Powers and Functions of Board of University Teaching and Research	26

CHAPTER – 4: GENERAL PROVISIONS

4	General Provisions	27
4.1	Admission and Registration of Students.....	27
4.2	Fee Fixation Committee	28
4.3	Grievance Redressal Committee	28
4.4	Appeal	29
4.5	Selection Committee for appointment of Teachers.....	29
4.6	Appointment, Emoluments and other Terms and Conditions of the University Employees.....	30
4.7	Annual Report	30
4.8	Convocation	31
4.9	Honorary Degrees	31

CHAPTER-5: Miscellaneous ----- 32

5.1	Interpretation	
5.2	Provision Regarding Scholarships and Fellowship	
5.3	Policy of Admissions and Reservation of Seats	

CHAPTER – 1: PRELIMINARY

1.1 Short Title and Commencement of the Statutes

These Statutes may be called the First Statutes of the MGM University, Aurangabad, and shall come into force from the date of publication in the official gazette, by the Government.

1.2 Definitions – In these Statutes, unless the context otherwise requires, -

1.2.1 All words and expressions used herein and defined in the MGM University, Aurangabad Act, 2019 shall have the meanings respectively assigned to them in the Act, Statutes and Ordinances.

1.2.2 “Act” means the MGM University, Aurangabad Act, 2019 (Maha. Act No. XXVI of 2019);

1.2.3 "Academic Year" means a period of twelve months devoted to completion of requirements specified in the scheme and curriculum of the concerned course(s) for the year and apportioned into "terms". The Academic year is usually taken as starting from June of one year till May of the subsequent year.

1.2.4 “Authorities of the University” means authorities specified in section 20 of the Act and includes authorities declared by this Statute and Subsequent Statutes.

1.2.5 “Campus” means area of the MGM University, Aurangabad within which it is established.

1.2.5.1 “Off-campus centre” means a centre of the university established by it outside the main campus (within or outside the State) operated and maintained as its constituent unit, having the university’s compliment of facilities, faculty and staff.

1.2.5.2 “off-shore campus” means a campus of the university established by it, outside the country, operated and maintained as its constituent unit, having the university’s compliment of facilities, faculty and staff.

1.2.6 “Course(s)" means prescribed area(s) or course(s) of study or program(s) and / or any other components leading to the conferment or award of degree, diploma, certificate or any academic distinction or title of the University.

1.2.7 The invitation to the respective Emeritus Professor should be through the panel or committee which will decide the selection on the merit of Emeritus Professor. He/she should be outstanding in the respective field and keeping in mind the current resource shortages because of COVID-19, the honorarium should be kept at a minimum level.

1.2.8 “Department” means a department in the MGM University, Aurangabad and it is a subdivision of the university with an administrative head maintained for the purpose of conducting a curriculum or curricula in a specified field of learning. A department has a separate budget, responsible to the budgetary authorities of the University of which it is a part. Each department shall be organized in such a manner as to provide general participation by staff members in the management of departmental affairs.

1.2.9 “Professor of Eminence” means a distinguished and highly experienced academician/scholar/professional with deep knowledge and devotion to concerned branch of knowledge.

1.2.10 “Practice Professor” means any person who is established practitioner of state of art, silks etc. irrespective of any academic qualification.

1.2.11 “Regular Education” means and includes delivering instruction, teaching, learning, education, training and related activities required for the courses at the Campus/campuses of the University.

1.2.12 “Research Centre” means Research Centers that are non-departmental academic or administrative units established for the purposes of facilitating collaborative research mainly within a Faculty.

1.2.13 “Research Institute” means the research institute created to facilitate collaborative & multi-disciplinary research between different Faculties and/or multi-university initiatives and to provide research-related services to the community.

1.2.14 “School” means school or faculty that is a part of the MGM University, Aurangabad specializing in a particular subject or group of related subjects.

1.2.15 "Scheme and Curriculum" means and includes nature, duration, pedagogy, syllabus, eligibility and such other related details (by whatever name it may be called) for the concerned courses(s) of the University.

1.2.16 “Seal” means the common seal of the University.

1.2.17 "Subject" means the basic unit (s) of instruction, teaching, training, research etc. by whatever names it may be called, as prescribed under the scheme and Curriculum.

1.2.18 "Teaching Associate" means who is a student of Masters Course or pursuing research degree & having communication skills may be considered for such appointment.

1.2.19 "Visiting Professor" means who is designated so as a teacher / professional / scholar in any branch of knowledge or from industry/ trade/ commerce.

1.2.20 "Instructor" means a person who is not formally qualified but master in the particular skill owing to his / her rich experience in the field. He /she is engaged specifically for practical or professional training.

CHAPTER – 2: OFFICERS OF THE UNIVERSITY

2.1 The President/Chancellor

Appointment, Terms and Conditions of the President/Chancellor:

- (1) The President by virtue of his office shall be the Chancellor and the Head of the University.
- (2) The President/Chancellor shall be appointed by the Sponsoring Body for a period of three years, with the approval of the Government in such manner, as may be prescribed by the rules.
- (3) The President/Chancellor may in writing under his signature, to the Sponsoring Body, resign from his office by giving a notice of three months.
- (4) The President/Chancellor shall preside over the convocation of the University for conferring Degrees, diplomas or other academic distinctions.

2.2 Powers of the President/Chancellor

The President shall have following additional powers other than the powers given in section 12 of the Act:

- (1) The President shall have the right to conduct either, *suo motu* or on representation received by him, an inspection of a School, hostel, office, or any other establishment or part of the University and of the examination centers himself or can direct any person or authority to do so. He may order an inquiry to be made in respect of any of these establishments. He may also order an inquiry to be made in respect of any matter connected with the administration and finances of the University.
- (2) Every proposal for the conferment of an Honorary Degree, as recommended by the Committee appointed for the purpose by the Governing Body, shall be subject to confirmation by the President/Chancellor.
- (3) The first appointment of the Vice-Chancellor, the Deans of the Faculties, the Registrar, the Chief Finance & Accounts Officer and the Controller of Examinations shall be made by the President/Chancellor.

2.3 Vice-Chancellor

Appointment, Terms and Conditions of the Vice-Chancellor:

- (1) The Governing Body shall recommend three names from a panel of five names in alphabetical order to the Chancellor in a sealed envelope for appointment to the post of Vice-Chancellor within such period as the President/Chancellor may stipulate. The Governing Body may appoint a selection committee to shortlist the five candidates for the post of Vice-Chancellor.

- (2) The Vice-Chancellor shall be appointed by the President/Chancellor from the panel of three persons recommended by the Governing Body. The President may call all the three members from the panel for interaction and appoint one of them as the Vice-Chancellor.
- (3) If the President/Chancellor finds the three persons are not suitable, the President/Chancellor can refer back to the Governing Body to search more applications. The applicants previously applied for this position will not be eligible to reapply
- (4) The eligibility and criteria for the post of Vice-Chancellor shall be as may be prescribed by the rules and regulations issued by the University Grants Commission from time to time.
- (5) The Vice-Chancellor may by writing to the President/Chancellor, resign from his office by giving a notice of three months. However, the President on request may relax the notice period.
- (6) If the vacancy occurs in the office of the Vice-Chancellor because of leave, illness, suspension, resignation, termination or otherwise; the President may appoint a suitable person to act as the Vice-Chancellor for a period not exceeding one year, in the aggregate.
- (7) The retirement age of the Vice-Chancellor shall be 65 years.

2.4 Powers and Duties of Vice-Chancellor

- (1) The Vice-Chancellor shall observe and comply with provisions of the Act, Rules, Statutes, Ordinances and Regulations made by the University, State Government, Regulating Bodies and UGC.
- (2) The Vice-Chancellor shall have the power to convene the meetings of any of the authorities, bodies and committees as and when he considers it necessary so to do.
- (3) The Vice-Chancellor shall have the power to constitute committees which he deems necessary for the performance of the duty assigned to him by or under the Act.
- (4) The Vice-Chancellor shall oversee and monitor officers and staff; the working, performance and administration of the departments; institutions of specialized studies, laboratories, library, museums, hostels, sports facilities and schools maintained by the University.
- (5) The Vice-Chancellor may call for reports from the University Schools, hostels, or any other department imparting education or working under or supervision of the University in respect of any of the activities, as he may deem it necessary for the proper functioning of the University.
- (6) The Vice-Chancellor shall supervise and control the residence, conduct and discipline of the students of the University. He shall also oversee the general welfare of the students of the University.

(7) The Vice-Chancellor shall have power to call for any documents and information from any of the schools/departments/colleges/institutes/ centres of the University in respect of any matter connected with teaching, examination, research or any matter affecting the discipline or efficiency of teaching in the schools, as he thinks fit and necessary.

(8) Where any matter is required to be regulated by the Statutes, Ordinances and Regulations, but no Statutes, Ordinances or Regulations are made in that behalf the Vice-Chancellor may, for the time being, regulate matter by issuing such written directions after consulting the President/Chancellor as he thinks necessary, and shall, at the earliest opportunity thereafter, place them before the Governing Body or other authority or body concerned for approval. He may, at the same time, place before such authority or body for consideration the draft of the Statutes, Ordinances and Regulations, as the case may be, required to be made in that behalf.

(9) The Vice-Chancellor shall place before the Governing Body a report of the work of the university periodically.

2.5 Deans of Faculties

Appointment, Terms and Conditions of the Dean:

(1) The Dean of the faculty shall be appointed by the President by open selection through a selection committee comprising of the following members :

- i) President/Chancellor – Chairman
- ii) Representative of the Governing Body
- iii) Vice-Chancellor
- iv) Expert in the field nominated by the President/Chancellor
- v) Registrar – Member Secretary

(2) The Dean shall be appointed for a period of three years and shall be eligible for reappointment.

(3) The Dean shall be the Academic Officer of the faculty and shall supervise and control over the academic affairs of the faculty.

(4) The Deans shall work under the control, direction and superintendence of the Vice-Chancellor.

(5) The Dean of Faculties should be an academician with an outstanding and exceptional back ground in the respective field.

2.6 Powers and Duties of the Deans of Faculties

The Powers and duties of the Dean shall be as under:-

(1) He shall preside over the meetings of the faculty and shall see that the various decisions taken at these meetings are implemented and submit its report to the Vice-

Chancellor;

(2) He shall be responsible for the academic development and application of quality benchmarks for the various academic programmes, maintenance of standards of teaching and research and training of teachers within his faculty;

(3) The Dean shall also exercise the following powers and perform following duties:

- a) facilitate the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- b) arrange for feedback responses from the students, the teachers, the non-teaching staff, the parents and the other stakeholders on quality- related institutional processes;
- c) arrange for document of the various programs/activities of higher education, leading to quality improvement;
- d) coordinate the quality-related activities, including adoption and dissemination of good practices; development and maintenance of institutional database through management information system for the purpose of maintaining /enhancing the quality;
- e) develop quality culture in the University;
- f) planning and implementation of academic programmes such as orientation courses, seminars, in service and other training programmes organized by University for academic competence of the faculty members;
- g) make proposals to the Board of Management through the Academic Council for institution of fellowships, travelling fellowships, scholarships, studentships, medals and prizes and making regulations for their award;
- h) control, regulate and coordinate research activities to maintain standards of teaching and research in the University;
- i) make recommendations to the Academic Council regarding the norms of recognition of post-graduate teachers and research guides/ supervisors in post-graduate departments in the University;
- j) recommend to the Academic Council the course structure for undergraduate, post-graduate, M. Phil., pre-Ph.D., and Ph. D. courses;
- k) exercise such other powers and perform such other duties as directed by the Vice-Chancellor;
- l) co-ordinate and supervise the procedure of admission of students in the University;
- m) make arrangements for classes including, evening classes, diploma courses, etc.;

- n) get the academic calendars prepared;
- o) prepare proposals of fellowship and other distinctions;
- p) co-ordinate with other Deans in respect of matters of inter-faculty;
- q) consider and decide upon the grievance of students regarding enrollment, eligibility and migration.

2.7 Registrar

Appointment, Terms and Conditions of the Registrar:

- (1) The Registrar shall be a full-time salaried officer of the University and shall be appointed by the President/Chancellor on the recommendation of a Selection Committee, for a tenure of five years, which may be renewed for similar term by the President/Chancellor.
- (2) The qualifications and experience for appointment of the Registrar shall be of Professor in higher education or at least 10 years of equivalent experience in an industry.
- (3) The emoluments and other terms and conditions of service of Registrar shall be as per the policy of the Management of the University.
- (4) When the office of the Registrar is vacant or when the Registrar is, by reason of illness, absence or otherwise, unable to perform the duties of his office, the President/Chancellor may appoint a suitable person to officiate as the Registrar until the Registrar resumes duties.
- (5) The Registrar may by writing under his signature addressed to the President/Chancellor, resign from his office by giving notice of three months.
- (6) The Registrar shall work under control, direction and superintendence of the Vice-Chancellor.

2.8 Powers and Duties of the Registrar

- (1) The Registrar shall be Member-Secretary of the Governing Body, the Academic Council, and the Board of Management. He shall place before these authorities all such information as may be necessary for the transaction of the business. He shall also be the Secretary of Selection Committee for the appointment of the deans/teachers of the University.
- (2) To represent the University in any suits or proceedings filed in the court or before statutory authorities by or against the University, the Registrar shall sign powers of attorney and verify the pleadings.
- (3) It shall be the duty of the Registrar-
 - a) to be custodian of the records, the common seal and such other property of the University as the Board of Management may commit to his charge;
 - b) to issue all notices convening meetings of the Governing Body, Board of

Management, Academic Council or any other committee appointed by the authority of the University or Vice-Chancellor;

- c) to prepare the agenda of the meetings of the authorities of the University and circulate the same to the concerned members;
- d) shall receive complaints and suggestions regarding improvement of administration;
- e) shall perform such other duties as may be directed by the President/Chancellor and the Vice-Chancellor.

2.9 Controller of Examinations

Appointment, Terms and Conditions of the Controller of Examination:

- (1) The Controller of Examination shall be a full-time salaried officer of the University appointed by the President/Chancellor on the recommendations of a selection committee for a tenure of three years which may be reviewed by the President/Chancellor for a similar term.
- (2) The qualifications and experience for appointment of the Controller of Examinations shall be equivalent to Professor.
- (3) The emoluments and other terms and conditions of service of the Controller of Examinations shall be decided by the Governing Body of the University.
- (4) When the office of the Controller of Examination is vacant or when the Controller of Examination is, by reason of illness, absence or otherwise, unable to perform the duties of his office, the Vice-Chancellor in consultation with President/Chancellor may appoint a suitable person to officiate as the Controller of Examinations.
- (5) The Controller of Examinations may by writing under his signature addressed to the President, resign from his office by giving a notice of three months. The President/chancellor or Vice-Chancellor can relax this.

2.10 Powers and Duties of Controller of Examinations

- (1) The Controller of Examinations shall be the principal Officer in-charge to conduct examinations/entrance tests and declaration of their results and making it available on internet and intranet for the students. He shall discharge his functions under the supervision, direction and control of the Vice-Chancellor.
- (2) The Controller of Examinations shall be the Member Secretary of the Board of Examination and may be invited to a meeting of the Board of Management or Governing Body, as and when required. But he shall have no right to vote.
- (3) The Controller of Examinations shall be responsible for making all the arrangements necessary for conducting examinations and tests properly and timely declaration of their results.

(4) The Controller of Examinations shall perform the following duties and responsibilities, namely:

- a) to prepare and announce in advance the calendar of examinations which shall be placed before the Board of Examinations;
- b) to appoint Examiners and Moderators from the list approved by the Board of Examinations;
- c) to arrange for question papers and blank answer books and their safe custody;
- d) to arrange to get performance of the candidates at the examinations properly assessed and to process results;
- e) to postpone or cancel examinations in part or in whole, in the event of malpractices or if the circumstances so warrant and take disciplinary action or initiate any civil or criminal proceedings, against any person or group of persons alleged to have committed malpractices; with prior approval of the Vice-Chancellor. He shall report these actions in the immediate Board of Examinations meeting for their perusal.
- f) to implement the recommendations of the Board of Examinations pertaining to conducting and supervising the online examinations pattern for the courses wherever feasible;
- g) to take disciplinary action where necessary against the candidates, paper-setters, examiners, moderators, or any other persons connected with examinations and found guilty of malpractices in relation to the examinations as per the decision of Board of Examination;
- h) to make appraisal from time to time of the conduct of the University Examinations, wherever required to ensure efficiency and confidentiality;
- i) to submit report regarding conduct of examinations to the Board of Examination and Academic Council.

(5) The Controller of Examination shall suggest to the Vice-Chancellor in all matters related to the Examinations and shall exercise such other powers and perform such other duties as may be assigned to him, from time to time, by the Board of Examinations and the Vice-Chancellor.

2.11 Chief Finance and Accounts Officer

Appointment and Terms and Conditions of Chief Finance and Accounts Officer:

(1) The Chief Finance and Accounts Officer shall be a full-time salaried officer of the University and shall be appointed by the President on the recommendation of Selection Committee for a tenure of three years, which may be renewed for similar term by the President/Chancellor.

(2) The Chief Finance and Accounts Officer shall be an officer of the University responsible for handling finance, accounts and audit of the University.

- (3) The qualifications of Chief Finance and Accounts Officer shall be asunder:
 - a) CA/ICWA or Post Graduate from faculty of commerce or finance with minimum ten years' experience of working in a recognized University or Institute or Organization to manage finance, accounts and audits.
 - b) In case of exceptional candidate, number of years of experience and / or qualification may be relaxed.
- (4) The emoluments and other terms and conditions of service of Chief Finance and Accounts Officer shall be as per the policy of the Management of the University.
- (5) When the office of the Chief Finance and Accounts Officer is vacant or when the Chief Finance and Accounts Officer is, by reason of illness, absence or otherwise, unable to perform the duties of his office, the President/Chancellor may appoint a suitable person to officiate as the Chief Finance and Accounts Officer until the Chief Finance and Accounts Officer resumes duties.
- (6) The Chief Finance and Accounts Officer may by writing under his signature addressed to the President, resign from his office by giving a notice of three months.
- (7) The Chief Finance and Accounts Officer shall work under the direction, supervision and control of the President/Chancellor and the Vice-Chancellor.
- (8) The Chief Finance and Accounts Officer shall be responsible for presenting the annual budget, statement of accounts and audited statements to the Board of Management and the Governing Body.

2.12 Powers and Duties of Chief Finance &Accounts Officer

The duties of the Chief Finance and Accounts Officer shall be to-

- (1) exercise general supervision over the funds of the university, and shall apprise the President and the Vice-Chancellor as regards the finances of the university;
- (2) manage the funds, and investments, including trust and endowed property, for furthering any of the objects of the university;
- (3) ensure that the limits fixed by the university for recurring and non recurring expenditure for a year are not exceeded, and that all allocations are expended for the purposes for which they are granted or allotted; keep watch on the state of the cash and bank balance and of investments;
- (4) keep watch on the progress of collection of revenue and suggest the President/Chancellor and Vice-Chancellor on the methods to be employed for collection;
- (5) collect the charges such as fees etc. disburse the payments and maintain the accounts of the University;
- (6) arrange for the conduct of continuous internal audit of the accounts of the University and shall pre-audit such bills as may be required in accordance with any standing orders in that behalf;

- (7) perform such other functions in respect of financial matters as may be assigned to him by the Governing Body or the Board of Management or the Vice-Chancellor;
- (8) ensure that the registers of buildings, land, equipment and machinery are maintained up-to-date and that the stock taking of equipment and other consumable materials in all offices, University Departments, colleges, workshops and stores of the university is conducted regularly;
- (9) probe into any unauthorized expenditure and other financial irregularities and suggest to the competent authority, disciplinary action against persons at fault;
- (10) propose to the Vice-Chancellor that explanation be called for unauthorized expenditure or other financial irregularities from any university teacher;
- (11) propose to the Registrar that explanation be called from any non- teaching staff for unauthorized expenditure or irregularities in any particular case, and recommend disciplinary action against the person/persons at fault;
- (12) call from any office, centre, laboratory, departments or schools of the university, for any information and returns that he thinks necessary for the proper discharge of his financial responsibilities;
- (13) have the accounts of the University audited regularly;
- (14) submit unaudited quarterly report to the President, Governing Body and Board of Management;
- (15) to ensure the compliances of statutory provisions in respect of finance, revenue and taxes applicable to the University.
- (16) exercise such other powers, perform such other duties, and discharge such other financial functions as are assigned to him by the President/ Chancellor and Vice-Chancellor.

2.13 Selection Committee for the appointment to the Post of Registrar / Controller of Examinations / Chief Finance and Accounts Officer

The Selection Committee for recommending suitable name(s) to the President for appointment of Registrar, Controller of Examinations, Chief Finance and Accounts Officer, as the case may be, shall consist of the following:

1. the President/Chancellor – Chairperson;
2. the Vice-Chancellor;
3. one nominee of the Governing Body;
4. one expert having special knowledge in the field related to the post who are not connected with the University, nominated by the President.
5. Registrar, Member Secretary if he is not a candidate for the post.

CHAPTER – 3: AUTHORITIES OF THE UNIVERSITY

3.1 Governing Body

(1) There shall be a Governing Body as contemplated in section 21 of the Act and shall exercise powers and functions incorporated therein.

3.2 Powers and Functions of Governing Body

(1) The Governing Body shall be the supreme authority and principal executive body of the University and shall have the following powers, namely:

(2) To hold, control and administer the property, assets and funds of the University;

(3) To manage and invest moneys belonging to, or kept in Trust with the University;

(4) To enter into, comply with, vary, enforce or cancel, renew contracts;

(5) To approve opening, operation and closure of accounts with banks and other financial institutions and signing of any financial documents and contracts on behalf of the University;

(6) To approve fee structure for various programmes of study or for other academic activities etc;

(7) To approve and review various categories of teachers, officers and other staff of the University as well as their terms and conditions of service;

(8) To review and approve, from time to time, the work of various bodies including the policies, plans and procedures and suggest measures for the improvement and development of the University;

(9) To take/ authorize whatever measures necessary to promote, protect and defend the interests of the University, in any legal or other proceedings;

a) to provide general superintendence and directions and to control functioning of the University by using all such powers as are provided by the Act and Statutes and Ordinances of the University;

b) to review the decisions of other authorities of the University in case they are not in conformity with the provisions of this Act or the Rules or regulations made there under;

c) to approve the budgets and annual report of the University;

d) to lay down the policies to be followed by the University;

- e) to make, amend or repeal statutes;
- f) to carry out such activities as may be necessary in furtherance of the objects of the University;
- g) to provide instruction, training and research in such branches of learning as the University may think fit and to make provision for research and advancement and dissemination of knowledge particularly in professional and innovative courses;
- h) to establish and maintain departments/schools/faculties of the University;
- i) to develop innovative patterns of teaching for the programs/courses run in the University;
- j) to make provisions for curricular, co-curricular, extracurricular activities for the students and employees;
- k) to create academic, administrative support staff and other necessary posts;
- l) to grant and confer degrees, titles, diplomas, certificates and other academic distinctions on persons who have pursued and passed an approved Programmes of study of the University, subject to such conditions as the University may determine and to withdraw any such degrees, titles, diplomas, certificates and other academic distinction on good and sufficient cause;
- m) to consider the recommendations of the Board of Management and thereupon confer honorary degrees or other academic distinctions;
- n) to hold and manage endowments and arrange other properties and funds of the University and to raise loans by mortgaging properties of the University or otherwise required for the purposes of the University by seeking approval of the sponsoring bodies;
- o) to approve fees and to demand and receive such fees and other charges as may be prescribed from time to time;
- p) to institute and maintain hostels and to recognize places of residence for the students/faculty of the University and to withdraw such recognition accorded to any such places of residence;
- q) to supervise and control the places of residence for the students/faculty of the University and to maintain the discipline;
- r) to create academic, technical, administrative, ministerial and other posts;
- s) to regulate and enforce discipline amongst the employees of the University and to take such disciplinary measures as may be necessary;
- t) to institute professorship, associate professorship, assistant professorship and

any other teaching academic or research posts as may be deemed necessary and make appointments thereon;

- u) to provide for publication of research work and other works in both softcopy and hardcopy;
- v) to co-operate with institutions of higher learning in any part of the world having objects wholly or partly similar to those of the University, through faculty exchange programme and scholars and generally in such manner as may be conducive for furtherance of the objects of the University;
- w) to regulate expenditure and to manage the funds of the University;
- x) to establish and maintain within the premises of the University or elsewhere such classrooms, study halls, etc., as the University may consider necessary, and to adequately furnish the same;
- y) to receive grants, subscriptions, donations and gifts for the purpose of the University consistent with the objects for which the University is established;
- z) to recommend to the sponsoring body about the voluntary liquidation of the University if a situation arises when smooth functioning of the University does not remain possible, in spite of all efforts;
- aa) to set up colleges, centres, sub-centres, institutions and off campus centres outside the state and outside country, as per the instructions issued by the State Government, Central Government and the University Grants Commission, from time to time.

(10) The Governing Body may by a resolution, delegate to the President, Vice-Chancellor or any other officer, such of its powers as it may deem fit, subject to the condition that the action taken by the President or the Vice-Chancellor or the officer concerned in the exercise of the powers so delegated shall be reported at the next meeting of the Governing Body.

3.3 Board of Management

(1) There shall be a Board of Management as contemplated in section 22 of the Act and shall exercise powers and functions incorporated therein.

3.4 Powers and Functions of Board of Management

(1) The Board of Management shall exercise the following powers and perform the following duties, namely:

- (a) To ensure standards of excellence in teaching, examinations and research and take all necessary measures thereof;
- (b) To institute honorary degree/s, fellowship/s, scholarship/s, studentship/s, medal/s, prize/s and other such instruments on the recommendation of the Academic Council;
- (c) To create, modify and/or abolish posts of the teachers, the other officers and the staff of the University and recommend the same to the Governing Body for approval.
- (d) To recommend for the approval of the Governing Body before the implementation of such decisions of the Board of Management which may have financial implications.
- (e) To consider and approve the recommendations of the Selection Committee and forward the same to the Governing Body for information.
- (f) to accept financial accounts and audit report;
- (g) to present the budget estimate to the Governing Body for its consideration and approval;
- (h) to perform any other function that may be assigned by the Governing Body and the President/Chancellor;
- (i) to recommend to the Governing Body to make, amend or repeal subsequent statutes and/or ordinances as recommended by Academic Council;
- (j) to consider and approve the report of the selection committee and forward the same to the Governing Body for approval;
- (k) to monitor, control and administer the general activities of the University;
- (l) to frame and recommend to the Governing Body the fee structure for various courses and decide criterion for exemption in fee to needy and meritorious students;
- (m) to create teaching and other academic posts including Chairs on the advice of the Academic Council;
- (n) to appoint Professors, Associate Professors, Assistant Professors, academic non vocational staff and other academic staff including Chairs, as may be necessary, on the recommendation of the Selection Committee;
- (o) to promote inter-disciplinary research through joint appointments of teaching staff in various Schools and Departments;
- (p) to create administrative, ministerial and other necessary posts and to define their duties and conditions of their service and to make appointments thereto in the

manner prescribed by the ordinances;

- (q) to regulate and enforce discipline among employees;
- (r) to manage and regulate the finances, accounts, investments, property, business and all other administrative affairs of the University and for that purpose to appoint such agencies or persons as it may think fit;
- (s) to fix limits on the total recurring and the total non-recurring expenditure for a year;
- (t) to provide buildings, premises, furniture and apparatus and other means needed for carrying out the work of the University;
- (u) to enter into, carry out, vary and cancel agreements and contracts on behalf of the University with the approval of the Governing Body;
- (v) to fix emoluments of examiners, paper setters, moderators and others staff related to conduct of examination, assessment and declaration of results and their travelling and other allowances on the recommendation of the Board of Examinations;
- (w) to select and recommend to the Governing Body a common seal for the University and provide for the use of such seal;
- (x) to institute and decide the policy for award of fellowships, scholarships, studentships, medals and prizes on the advice of the Academic Council;
- (y) to provide for the appointment of Visiting Professors, Emeritus Professors, Consultants and Scholars and determine the terms and conditions of such appointments on the advice of the Academic Council;
- (z) to approve to enter into partnership with industry and non-government organization for the advancement of knowledge and establish a corpus fund out of such partnership; and
- (aa) to exercise such other powers and duties which are not assigned to any other authorities of the University.

(2) The Board of Management shall, from time to time, prepare its fees structure and forward it to the Governing Body for its approval.

(3) To decide the charges for the issue of duplicate mark-sheets, Re-evaluation of answer papers, issuance of degree certificates and for such other matters as recommended by the Board of Examinations.

3.5 Academic Council

(1) The Academic Council shall be principal academic authority of the University and responsible for laying down the academic policies in regard to maintenance and improvement of standards of teaching, research, extension and collaboration programmes in academic

matters and evaluation of work of the teachers.

- (2) The Academic Council shall consist of the following persons, namely:
 - a) the Vice-Chancellor;- Chairperson
 - b) Deans of Faculties;
 - c) Chairman of the Board of Studies;
 - d) the Principals/Directors of constituent colleges, as nominated by the Vice-Chancellor in consultation with the President;
 - e) four persons nominated by the Vice-Chancellor from the industry in consultation with the President;
 - f) four academicians/Scientists of repute not related to the University nominated by the Vice-Chancellor in consultation with the President;
 - g) the Registrar shall be the Member Secretary of the Academic Council.
 - h) the Controller of Examinations shall be the permanent invitee;
- (3) The Academic Council shall meet as often as may be necessary but not less than twice a year.
- (4) All nominated members shall hold their membership for a period of three years.
- (5) One-third members of the Academic council shall constitute a quorum. In case the quorum is not complete, the meeting shall be adjourned for half an hour. The meeting shall be reconvened after half an hour at the same venue. Neither a quorum nor a notice shall be necessary in the case of such a reconvened meeting.

3.6 Powers and Functions of Academic Council

- (1) The Academic Council shall exercise the following powers and functions, namely:
 - a) to recommend to the Board of Management regarding institution of degrees, diplomas, certificates and other academic distinctions;
 - b) to approve the curricula of programmes of studies as recommended by Board of Studies, periodic review of syllabi, programme structure, credit policy, evaluation scheme, teaching methods, training facility and assessment of performance of students and library resources;
 - c) to recommend to the Board of Management to make, amend or repeal Ordinances on issues related to the students and academic matters;
 - d) to allocate subjects to the faculties;
 - e) to make proposals for the establishment of schools of the University,

departments of higher learning, research and specialized studies, academic services units, libraries, laboratories and museums in the university;

f) to consider and make recommendations regarding new proposals for creation of professorships, professorship of chair, associate professorships, assistant professorship, Head of Research and Publication and non-vocational academic staff required by the university;

g) to promote research within the University, acquire reports on such research from time to time;

h) to make proposal to the Board of Management for the institution of fellowships, travelling fellowships, scholarships, studentships, medals and prizes and make regulations for their award;

i) to prescribe qualifications and norms for appointment of paper setter, examiners, moderators and others, concerned with the conduct of examinations;

j) to appoint committees to review periodically the utility and practicability of the existing programs/courses of study and the desirability or necessity of reviewing or modifying them in the light of new knowledge or changing societal requirements;

k) to make proposal for the conduct of interfaculty and area or regional studies, common facilities, such as instrumentation centres, workshops, hobby centers, museums, etc.;

l) to prescribe norms for recognition of teacher of the University as M.Phil./Ph.D. Guide / Supervisor;

m) to exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, co-ordination of teaching among the Schools, evaluation of research and improvement of academic standards including policies on transfer/acceptance/equivalence of credits earned by the students in other institutes/colleges/universities;

n) to bring about and promote Inter-schools, Inter-colleges, Inter-departments co-ordination and to establish or appoint such committees or boards as may deem necessary for the purpose;

o) to consider matters of general academic interest either on its own initiative, or on a reference by a School or the Board of Management, and to take appropriate action thereon;

p) to recognize diploma and degrees of other Universities including foreign Universities and to determine equivalence of such diplomas and degrees in consonance of existing norms;

q) to assess the viability of collaboration of academic programme with other universities including foreign university and make such recommendation of tie-up to the Governing Body through the Board of Management;

- r) to exercise such other powers and perform such other duties as may be conferred or imposed on it by or under the Act, the Statutes, Ordinances, and Regulations.
- s) To take measures to ensure excellence in standards of teaching, examination and research:

3.7 Board of Examinations

- (1) The Board of Examinations shall be the principal authority for conducting the examinations and making policy decisions in regard to organizing and holding examinations, improving the system of examinations, appointing the paper-setters, examiners, moderators and also prepare the schedule of dates of holding examinations and declaration of results.
- (2) The Board of Examinations shall deal with all the matters in relation to examinations and shall hear and decide the complaints received pertaining to any matter related to conduct of examinations.
- (3) The Board of Examinations shall meet at least twice in a year.
- (4) One-third members shall constitute the quorum.

3.8 Powers and Functions of Board of Examinations

- (1) The Board of Examinations shall have the following powers and duties, namely:—
 - (a) to devise policy, mechanism and operational strategies to do the tasks relating to assessment of performance of students efficiently and in a time bound manner;
 - (b) to ensure proper organization of examinations and tests of the university, including moderation, tabulation, evaluation and timely declaration of results:

Provided that, the Board of Examination shall, for the purposes of this clause, give effect to the recommendations of the respective Deans, regarding alternative arrangements.

 - (c) to prepare the financial estimates relating to examinations for incorporation in the annual financial estimates (budget) of the university and shall submit the same to the appropriate committee;
 - (d) to arrange for strict vigilance during the conduct of examinations so as to avoid use of unfair means by the students, teachers, invigilators, supervisors, etc.;
 - (e) to establish procedures and devise operative mechanism for credit assessment in the modular structure by the teachers and use appropriate technology.
 - (f) to undertake examination and evaluation reforms in order to make examination and evaluation system more efficient;

- (g) to appoint paper-setters, examiners and moderators from amongst the persons included in the panels prepared by the respective Boards of Studies.
- (h) to approve detailed programme of examinations and evaluation as prepared by the Controller of Examinations;
- (i) to consider the reports of review of results of university examinations forwarded by the Controller of Examinations.
- (j) to hear and decide the complaints relating to conduct of examinations and evaluation;
- (k) to exercise such other powers in relation to examinations and evaluation as may be assigned to it by or under this Act.
- (2) In case of any emergency requiring immediate action to be taken, the Chairperson of the Board of Examinations or any Dean authorized by him in that behalf, shall take such action as he thinks fit and necessary, and shall report the action taken by him in the next meeting of the Board of Examinations.
- (3) (a) In order to appoint paper-setters, examiners and moderators, the Board of Examinations and Evaluation shall constitute committees for every subject consisting of,
- (i) the Dean of the concerned faculty - Chairperson;
 - (ii) the Chairperson of the Board of Studies concerned;
 - (iii) two members of the Board of Studies, nominated by it from amongst its members of whom at least one shall be a post-graduate teacher;
 - (iv) the Controller of Examinations or his nominee not below the rank of Deputy Registrar shall act as a Secretary of such committee.
- (b) The committee shall prepare lists of persons for various examinations and tests, included in the panels to be prepared by the Board of Studies and shall submit it with recommendations to the Board of Examinations, which shall then appoint paper-setters, examiners and moderators, and where necessary referees.
- (c) No member of the Board of Examinations or the committees constituted under this section shall be appointed as a paper-setter, examiner, moderator or referee:

Provided that, the Vice-Chancellor shall have power to appoint a member of the Board of Examinations or the committees constituted under this section, as a paper-setter, examiner, moderator or referee where no teacher relating to such subject who is not a member of the Board of Examinations and Evaluation or the committees is available.

- (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, to render necessary assistance and service in respect of examinations of the university and evaluation of students. If any teacher or non-teaching employee fails to comply with the order of the university or college or institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the

part of the teacher or non-teaching employee, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them.

(5) (a) In order to investigate and take disciplinary action for failure to comply with the order of the university for rendering assistance or service in respect of examinations by or on behalf of the university or evaluation of students or formal practices and lapses on the part of candidates, paper-setters, examiners, moderators, referees, teachers or any other persons connected with the conduct of examinations including the pre-examination stage and the post-examination stage or at any stage whatsoever, the Chairperson of Board of Examinations should appoint an Inquiry Officer;

(b) The Inquiry Officer shall submit its report and recommendations to the Vice-Chancellor, who may direct the Board of Examinations and Evaluation, for appropriate disciplinary action to be taken against the person or persons involved in the malpractices, directly or indirectly, and the Director, Board of Examinations and Evaluation shall proceed to implement the decision of the Vice-Chancellor.

(6) The Board of Examinations should not have a persons who is related or kin of the student who is appearing for the examinations. An affidavit to this effect should be obtained from the Board of Examinations.

3.9 Board of Studies

(1) There shall be a Board of Studies for every subject or a group of subjects, as may be proposed by the Dean concerned and approved by the Board of Management.

(2) The Board of Studies shall consist of:

(a) Head of Department - Chairperson.

If the Board has been constituted for more than one subject, the Vice Chancellor shall nominate the Chairperson;

(b) Two teachers from the respective subject nominated by the Vice-Chancellor, preferably one teacher from PG.

(c) Two experts each having experience in Industry and Research Organizations as nominated by the Vice-Chancellor.

(d) Two eminent teachers from outside the University nominated by the Vice-Chancellor.

(e) One meritorious student from the respective discipline nominated by the Vice-Chancellor.

(f) One eminent Alumnus nominated by the Vice-Chancellor.

(g) The Deputy Registrar (Academic) shall act as Secretary.

(3) The term of the nominated members shall be three years.

3.10 Powers and functions of Board of Studies

- (1) The Board of Studies shall have the following powers and duties, namely:
 - (a) to prepare curriculum for various courses of studies, credits, weightages etc. and design online courses of studies, wherever feasible;
 - (b) to recommend books, including textbooks, supplementary reading, reference books, e-resources and material for such other courses of diploma and degree programs;
 - (c) to prepare requirements in respect of teaching of the subject at various courses including teachers' qualifications and infrastructure, such as library, laboratory, equipment, consumables etc. for consideration of Academic Council and Board of Management;
 - (d) to make recommendations to the Academic Council regarding the norms of recognition of post graduate teachers;
 - (e) to make recommendations to the Academic Council regarding the conduct of courses, evaluation and grading pattern (mode and pattern of question papers) in University;
 - (f) to recommend names of suitable persons for inclusion in the panels for appointment of paper-setters, examiners and moderators at the University examinations in the subject;
 - (g) to suggest organization of orientation and refresher courses in the subject.
- (2) Every decision of the Board of Studies shall be placed before the Dean of concerned Faculty for approval and make further recommendations to the Academic Council, wherever necessary.
- (3)
 - (a) The Board shall meet as often as required.
 - (b) The Chairperson of the Board of Studies shall preside over the meetings of the Board. In the absence of the Chairperson, the senior most member amongst the members present, shall preside at that meeting.
 - (c) The Chairperson shall convene the meeting of the Board by issuing a notice of minimum fifteen days and shall inform the Registrar. However, for the urgent and special meetings no notice will be required to be given provided all the members are present either in person or through video conference.
 - (d) One third of the members shall form the quorum.
 - (e) A copy of minutes of meetings will be forwarded to Registrar of University under the signatures of the Chairperson and the Dean of faculty.

3.11 Green Research, Education and Entrepreneurship Navigation Council (GREEN-C)

There shall be a Green Research, Education and Entrepreneurship Navigation Council (GREEN-C). It shall consist of the following members:

- (1) the Vice-Chancellor- Chairperson;
- (2) the Deans of the Faculties;
- (3) the concerned Head of the Institute;
- (4) one Professor from the concerned faculty nominated by the Vice-Chancellor;
- (5) Director / Dean Research, if any;
- (6) Two persons from industry, trade and commerce nominated by the President/ Chancellor.
- (7) the Registrar – Member Secretary.

3.12 Powers and functions of Green Research, Education and Entrepreneurship Navigation Council (GREEN-C)

- (1) the Council shall have the power to control, regulate and co-ordinate teaching, training and research and to promote industry-university interactions.
- (2) In particular, and without prejudice to the generality of the foregoing provisions, the council shall exercise the following powers and perform the following functions:
 - (a) to recommend to the Academic Council the conduct of instruction, teaching, training and research in the University;
 - (b) to recommend to the Academic Council the requirements regarding teachers in the respective subjects;
 - (c) to recognize research guides;
 - (d) to determine the programmes of instruction, teaching, training and research, and decide the nature and extent of the work that the teachers may be called upon to undertake;
 - (e) to co-operate and collaborate with other universities, institutions, authorities or organizations for research and advisory services;
 - (f) to approve topics for research for various degrees and other requirements for research degrees.
 - (g) To recommend a panel of referees for evaluation and assessment of Thesis / dissertation for award of post graduation / M.Phil and Doctoral degrees.
 - (h) To navigate education, research and entrepreneurship programs.
- (3) The Council shall ordinarily meet twice in a year.

(4) The Vice-Chancellor or in his absence, a Dean of the Faculty nominated for the meeting by the Vice-Chancellor shall preside over the meeting of the Council.

4. General Provisions

(1) Notwithstanding anything contained in these Statutes, where a person, nominated, appointed or co-opted as an officer of university or a member of any of the authorities or bodies of the university by virtue of his being eligible to be so, nominated, appointed or co-opted as such an officer or a member under any of the categories of the officers or members under the relevant statutes in relation to such office, authority or body, shall cease to be such an officer of the university or a member of such an authority or a body as soon as he ceases to belong to such category and shall be deemed to have vacated his office as such officer or member.

(2) A meeting of an authority or body or committee shall be convened on the date determined by the Chairperson by a notice issued by its Secretary.

(3) Except as otherwise provided, the quorum for a meeting of authority, body or committee shall ordinarily be one-third of the number of the sitting members. If there is no quorum, the meeting shall be adjourned by the Chairperson to a specific time on the same day, or on a later date and no quorum shall be necessary for such adjourned meeting.

(4) Where no provision is made by or under the Statutes for a Chairperson to preside over a meeting of any authority or body of the university or the Chairperson is absent and no provision is made for any other person to preside, the Vice-Chancellor shall nominate one of the members from amongst them to preside over the meeting.

(5) The officer who is designated to be the invitee of the authority shall be entitled to receive the notice of its meetings and take part in the deliberations relating to the items on agenda.

(6) Any member other than an ex-officio member of any authority may resign by a letter addressed to the nominating authority and the resignation shall take effect on its acceptance.

4.1 Admission and Registration of Students

(1) Admission shall be based on merit providing equal opportunity to all students without any prejudice towards gender, religion, caste, creed or nationality of a candidate in accordance with provisions of Section 35 of the Act.

(2) The criterion, if any, prescribed by respective Statutory Councils shall be followed in admissions to the respective programs/courses of the council.

4.2 Fee Fixation Committee

- (1) The University shall submit proposal for fee fixation to the fee fixation committee constituted under section 36 of the Act.
- (2) As time gap arrangement there shall be fee fixation committee to approve fee structure and to take review of fee of various programs/courses run by the University.
- (3) The Fee Fixation Committee appointed by the University shall consists of :
 - (i) One Retired District Judge, Chairman
 - (ii) Two Nominees of the President/Chancellor, Members
 - (iii) One Chartered Accountant, Member
 - (iv) Chief Finance & Accounts Officer, MGMU, Member

4.3 Grievance Redressal Committee

- (1) There shall be a Grievance Redressal Committee to address, adjudicate and redress grievances of the employees of the University.
- (2) The Grievance Redressal Committee shall consists of:
 - a) One retired judge (not below the rank of District Judge) nominated by the President/Chancellor who will act as Chairman;
 - b) Registrar – Member Secretary.
 - c) one Dean of the faculty nominated by the Board of Management;
 - d) one university teacher nominated by the President/Chancellor;
 - e) one non-teaching staff of the University nominated by the Registrar;
- (3) The term of the nominated members shall be three years.
- (4) The Grievance Redressal Committee shall deal with the grievances of teachers, and other employees regarding the following:
 - a) any dispute, difference, claim or grievance in connection with any subject regarding service conditions and any other grievance;
 - b) interpretation of any provision of statutes, ordinance, regulation or decision of the university:

Provided that matters regarding suspension, reduction in rank, removal, dismissal or otherwise termination of employees shall be governed as per the Policy of the University.

- (5) Any employee aggrieved may prefer an application to the Grievance Redressal Committee within thirty days from the date of cause of action.

- (6) Every application regarding grievance of any employee shall be decided as expeditiously as possible. The Committee shall make endeavor to decide upon the grievance within six months after giving reasonable opportunities to both the parties of being heard.
- (7) The Committee shall decide the procedure to be followed for the disposal of grievance of the employee.
- (8) The decision or direction issued by the Committee shall be communicated to both the parties in writing and shall be complied with by the officer of the University.
- (9) In the matters regarding any misconduct, insubordination etc. the Vice-Chancellor or the Registrar shall appoint an Inquiry Officer for conducting inquiry. After receipt of inquiry report the Vice-Chancellor or Registrar, as the case may be, decide the course of action depending upon the severity of misconduct.
- (10) For the redressal of the complaints regarding sexual harassment at the work place as per the provisions of the The **Sexual Harassment of Women at Workplace** (Prevention, Prohibition and Redressal) **Act**, 2013, the Internal Complaint Committee shall be appointed and the laid down procedure in the said act shall be adhered to.

4.4 Appeal

- (1) Any employee aggrieved by the direction or the order of the Grievance Redressal Committee may within thirty days from the date of such direction or order prefer an appeal to the Board of Management.
 - a) If aggrieved person or persons are not satisfied with the decision of the Board of Management, may appeal to the President/Chancellor and his decision shall be final.
 - b) Any employee aggrieved by the order of the Vice-Chancellor or Registrar on the basis of inquiry report may within thirty days from the date of such order prefer an appeal to the President/Chancellor and the decision of the President/Chancellor shall be final.

4.5 Selection Committee for appointment of Teachers

- (1) (a) There shall be a selection committee for making recommendations to the President for the appointment of teachers of the University.
 - (b) The selection committee shall consist of:
 - (i) Nominee of the President/Chancellor
 - (ii) the Vice-Chancellor;
 - (iii) the Principal/Director of the concerned Institute;
 - (iv) the Head of the department/Senior faculty of that subject; and
 - (v) three subject experts, nominated by the Board of Management being persons not connected with the University, who have special knowledge of the subject for

which the teacher is to be selected.

- (2) The Registrar shall be the Secretary of the Committee.
- (3)
 - (a) Every post of a teacher of the University, to be filled by selection, shall be duly and widely advertised including placing the same on the Web Site of the University as well as other digital platforms according to a draft approved by the Board of Management.
 - (b) The date of the meeting of every selection committee shall be so fixed as to allow notice thereof being given of at least thirty days to each member and to the candidates, and the particulars of each candidate shall be sent to each member before the date of the meeting.
 - (c) The quorum at a meeting of every selection committee shall be four members of whom at least two shall be persons nominated under Section 4.5 sub clause (1) (b) above.
 - (d) The selection committee shall interview, adjudge the merits of each candidate based on a written test and open curriculum (if required) in accordance with the qualification advertised, and report to the President the names, arranged in order of merit of the person or persons if any whom it recommends for appointment.
 - (e) The report of the selection committee shall be submitted to the President. The President shall appoint from amongst the persons so recommended, the number of persons required to fill the posts as advertised.

4.6 Appointment, emoluments and other terms and conditions of the University employees

- a) The qualification, experience, procedure of selection and appointment and terms and conditions of service for teaching as well as non-teaching employees, shall be in accordance with the Statutes and Ordinances framed by the University from time to time.
- b) The teachers and employees of the University will be entitled for salaries, remunerations, honoraria which shall be paid as per the policy of the University from time to time.
- c) The teachers and employees shall be selected by the duly constituted selection committee.

4.7 Annual Report

The committee constituted by the Vice-Chancellor shall prepare Annual Report of the University by consolidating various activities performed by all Schools, Departments, Directorates and Administration and shall place the same before Board of Management for its perusal.

4.8 Convocation

- (1) Convocation for conferring Degrees, Diplomas and Certificates shall be held on the dates to be fixed by the Vice-Chancellor in consultation with the President. At such Convocation, Dean of each Faculty or in his absence, a person, nominated by the Vice-Chancellor, as the case may be, shall present the persons who have sought admission to the respective Degrees, Diplomas, or Certificates.
- (2) In the meeting preceding the Convocation, the Academic Council shall recommend the names of Degrees, Diplomas and Certificates to be conferred in the Convocation to the Board of Management.
- (3) The Governing Body shall consider the question of giving assent to confer Degrees, Diplomas and Certificates and to pass the grace at the Convocation upon persons duly qualified, and in accordance with such assent of the Board of Management, the grace shall be passed at the Convocation.
- (4) The Convocation for the award of the Degrees, Diplomas and other Distinctions of the University shall be held annually.
- (5) The Board of Management shall frame Regulations relating to the format of the Degree, Diploma and Certificates, Citations and other Documents, their text and procedure for holding Convocation.

4.9 Honorary Degrees

- (1) The Governing Body may consider and decide upon the conferment of an honorary degree or other academic distinction on any persons without requiring him to undergo any test or examination, on the ground solely that he by reason of his eminent position, attainments and public service, is fit and proper person to receive such degree or other academic distinction and such recommendation shall be deemed to have been duly passed, if supported by a majority of not less than two-thirds of the members present at the meeting of the Governing Body, and not less than one-half of its total membership.
- (2) The Governing Body shall not entertain or consider any proposal in that behalf without the Board of Management having obtained previous approval of the President/Chancellor.
- (3) Honorary degrees shall be conferred only at convocation, and may be collected in person or in absentia.
- (4) A convocation called as Special Convocation be scheduled on any particular date to confirm Honorary Degrees.
- (5) The presentation at the Convocation of person on whom honorary degrees are to be conferred shall be made by the Vice-Chancellor or in his absence, by a member of the Governing Body, nominated by the President.

- (6) The certificate of an honorary degree shall be signed by the President.
- (7) The following shall be the degrees to be conferred as Honorary Degrees:
- Doctor of Literature, (D.Litt.);
 - Doctor of Science, (D.Sc.)

5. **Miscellaneous**

5.1 **Interpretation** : Any question relating to clarification or interpretation related to any of the provision of these Statutes shall be referred to the President whose decision shall be final and binding.

5.2 **Provisions regarding Scholarships and Fellowships**

The University will establish Scholarship Fund with support of the Sponsoring Body, Alumni, Philanthropists, organizations, and CSR fund to award scholarships and fellowships for meritorious and needy students.

5.3 **Policy of admissions and reservation of seats**

The University shall follow the admissions policy in accordance with the provisions laid down in the Act, Statutes, and Ordinances as framed from time to time.

Registrar

President/Chancellor

Place : Aurangabad

Date : 13th October 2020